

WHEREVER. WHENEVER. THE **lifeHRMS** IS ALWAYS AVAILABLE.

With it, we're able to provide you instant updates on your property and 24/7/365 access to all your account information and reports.



LIFEHRMS

The Ultimate Human Resource Solution.



The Ultimate Human Resource Management System

www.lifehrms.com

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LEANMO SOFTWARE PRIVATE LIMITED.

You name it, We make it happen.



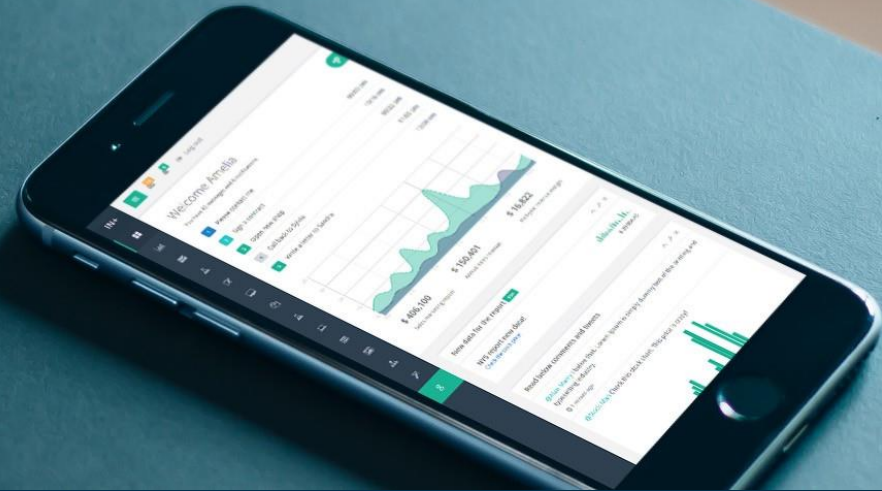
About Us

Leanmo Software (Pvt) Ltd is an innovative IT software solution provider specialized in developing Human resource Information Systems currently operating in Sri Lanka. Cost of software in the Sri Lankan IT industry is on the rise and a comprehensive Human Resources Information System require huge investment which cause organizations to take few steps back, when considering a HRIS for the company. Identifying this issue Leanmo came up with the cost effective HRIS name **lifeHRMS** aimed at reducing the ownership of the software solution and provide a flexible HRIS solution to the company. Our clients include Talawakelle Plantation, S&T Interiors and Contracting, BDO Partners (Pvt) Ltd and Connaissance De Ceylan (Pvt) etc...

lifeHRMS

THE ULTIMATE AND TOTAL CLOUD PAYROLL SOLUTIONS FOR YOUR COMPANY

A ONE SOLUTION FOR ALL YOUR REQUIREMENTS



About **lifeHRMS**

lifeHRMS is a web based software system designed to improve the efficiency of the HR function by many means. This solution definitely improves the information responsiveness of the HR department, and will maintain a comprehensive database with historical data for analysis and processing. As the lifeHRMS system is developed on world's No. 1 Relational Database Management System, the security, integrity, flexibility and seamless integration with any other system is facilitated.

Advantage of lifeHRMS

- Zero upfront investment
- Flexible payments methods
- Multi-platform support accessibility from anywhere
- Built on Open System and Web Based Implementation
- World's most stable Web Server
- Multi Company Design
- Fast customer care solution with 24x7 hrs
- Backups Security and Confidentiality
- Zero associated cost



The world is at your fingertips

Administration

lifeHRMS helps to administer and monitor employee enrolled in the Decisions Plus Role Specific User Creation, Advanced User Control to Fix user Visibility Company , Location or Sub-Location wise.

- Define User roles by location, country, region
- Manage password configuration
- Centralized administration
- Publish news, announcements and HR policies
- Multi Company / Multi Locations
- Create Master Data sets
- Powerful User Management
- Automate Email Notification Management
- Powerful Audit Trail



Human Resource Management

lifeHRMS makes it easy to create and manage a centralized searchable employee directory no matter how many employees your organization has – ten, ten thousand or more.

- Vacancy Creation
- Manpower Requisition Approval with Budget Management
- Automate Attendance Integration with Fingerprint Machines
- CV/Resume Management
- Internal Resume Bank
- Employee Induction
- Custom Approvals
- Complete paperless operations
- Centralized Employee Database
- Joining Information
- Profile with images
- Present & Permanent Address
- Current position and job profile
- Emergency address and contact person details
- Dependents information: Contact details, Educational details, Work history and more
- Professional Information: Branch, Grade, Designation, Reporting, History
- Automate Meal Allowance / Deductions
- Employee Cash Payment Management



Payroll Management

Every week? Every other week? Monthly? On an agreed upon schedule, just calculate your employees' wages, withhold the correct amount of taxes & issue their paycheck.

- Configurable and Unlimited Pay Structures
- Maintains Payroll History for each employee
- Salary Revision & Increment Management
- Loans and Advance Management
- Pay slip generation & auto emailing
- Arrears calculation and processing
- Employee Transfer, Promotions & Increments
- Reimbursement Management
- Full & Final Settlement
- EPF/ETF Return, T10 etc.



Leave & Attendance Management

lifeHRMS comes with its own employee leave management system. Unlike other time-off management solutions that offer you only standardized forms, lifeHRMS allows you to customize request forms to include special scenarios

- **Highly configurable User Defined Leave Rules**
- **User Defines Approval Hierarchy**
- **Online leave requisition, Approvals and rejection**
- **E-Mail Notifications**
- **Leave Balance Details**
- **Location Wise Holiday**
- **Flexible Attendance Input**
- **Late Coming, Early going, Absence due to travel on Duty etc...**
- **Monthly / Yearly Leave Carry Forward**
- **Attendance data Integration from any Time-Machine**



Roster/Shift Management

With employee empowerment, flexi timing & HR designing employee friendly policy, flexibility is the need for the hour, this makes shift planning even more complex.

- Plan and create rosters/work shifts
- Assign roster/work shifts
- Set default roster/work shift
- Calculate Salary and wages based on rosters



Reports

We enable you to perform standard reporting simply, and without you having to spend time and money on development. This section gives you an overview of the standard reports that are available in the following areas of **lifeHRMS**.

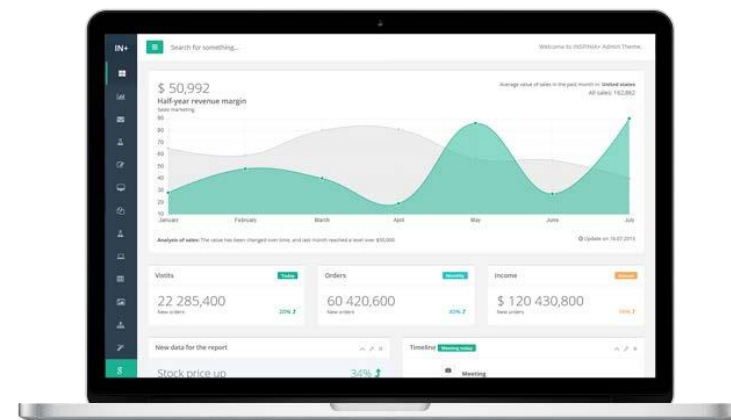
- Play Slip Designer
- Salary Sheet
- Salary Summary
- Bank Advice Letters
- Reimbursement Detail
- Cheque Print Designer
- Arrears Report
- Monthly Overtime Monitoring
- Payroll summary comparison report
(Category/location/department/employee wise)
- Statutory Reports
- 200+ customized reports



Dashboard

lifeHRMS Dashboard is an important tool for the company to establish a platform where all the stakeholders of the company its CEO, HR, employees and managers can access general information online; with this you can enhance employee communication, improve HR service to internal customers and enhance productivity throughout the organization.

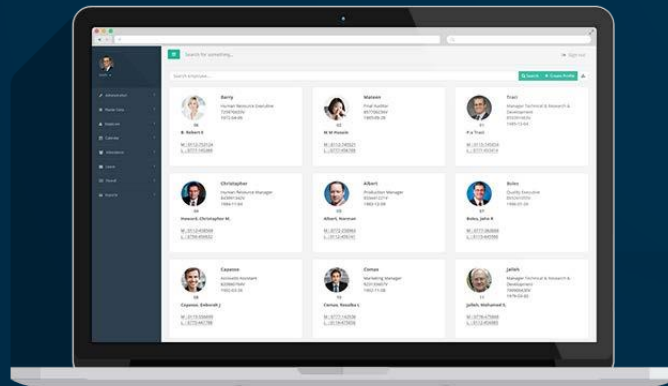
- Exclusive CEO Dashboard
- Exclusive HR Dashboard
- Exclusive Employee Dashboard
- Company News
- Company Events Birthdays Anniversary
- Achievements Photo Gallery



Employee Self Service

Some of the features of Self Service include the ability for employees to apply for leave, access pay slips, anywhere, anytime. Managers are able to approve requests through customized workflows.

- Personal Employee Login
- Manage Leave Application
- View and generate Pay Slips
- Email Receipt of Leave Approval
- Personal Dashboard
- Notice Board



Employee Asset Management

lifeHRMS asset management allows you to define asset types and asset items, e.g. laptop cell phone, etc., and assign them to employees so when an employee leaves, there is a clear record of what assets need to be returned.

- Detail Asset Tracking
- Asset Issue Management
- Asset Transfer from one employee to another
- Asset Return module
- Warranty Status
- Alerts on expiry of warranty



Our Major clients



Talawakelle Tea Estates



S & T Interior Solutions



Theme Resorts & Spas (Pvt) Ltd



Swisstek Aluminium Ltd.



Kandetiya Agro Products



Kanoka International (Pvt) Ltd



Swisstek (Ceylon) PLC



Connaissance De Ceylan (Pvt) Ltd



Lyceum International School



Taiyo Enterprises (Pvt) Ltd.



BDO Outsourcing (Pvt) Ltd.



BDO Partners (Pvt) Ltd.



Strategy Expert:

3. Services Excellent

Our Personal Tech Support program provides you 24/7 access to a vast team of certified technical support staff who will help you with any personal tech issue / supportingservice / training.

1. Honesty

We are upfront and honest with customers, in every situation communicating with clear expectation to customers and ensuring that we follows through.

2. Trusted

Trust is the glue that holds the business relationship together and is expressed repeatedly in your actions. This includes what you do and do not do.





LEANMO

you name it, we make it happen.

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